Check-in: https://engage.mit.edu/submitter/form/start/452138

General Body Meeting
October 29th, 2020  |  17:00
Agenda

1. Updates from DSL
   a. Contact Gus Burkett (gburkett [at] mit [dot] edu) for information on Student Center renovations and COVID policies

2. Updates from the board
   a. President
   b. Treasurer
   c. Space
   d. Groups
Receiving Outside Funds

Wire Information
Bank name—Bank of America, NA
Bank address—100 Federal Street, Boston, MA 02110
Wire payment ABA routing number—026 009 593
ACH ABA routing number—011 000 138
SWIFT code—BOFAUS3N
DDA account number—004632424694 (“MIT incoming wire”)
Wire details—name of MIT program and invoice number or account number to which the transfer should be credited

- If giving organization is insisting on sending a check, unfortunately the check will sit until we are back on campus
Receiving Outside Funds (cont.)

- MIT Mailing address for checks
  - 77 Massachusetts Avenue
  - Cashiers Office NE-49 3000
  - Cambridge MA, 02139

  (Please have sender, identify your organization on check stub or in an accompanying letter)
Making Payments/ Purchases

- Buy2Pay
  - Can be used for all purchases
    - https://mit.coupahost.com/user/home
- RFP’s
  - Reimbursements
    - https://atlas.mit.edu
- CVC’s
  - Controlled Value Cards
    - https://engage.mit.edu/submitter/form/start/437777
Contact Information

- Ethan Feuer
  Interim Associate Dean of Student Engagement & Leadership
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- Jacklyn Liberman
  Associate Director of Student Activities and Coordinator for Leadership Programs
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- Ramon Downes
  Assistant Director of Financial Operations for Student Organizations
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- Mary Mango
  Financial Assistant
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- https://www.timecenter.com/studentactivitiesoffice/
Updates from President

- COVID-19 ASA responses
  - Considering a January Midway for groups to get more interest in recruitment (same online platform as before, midway.mit.edu)
  - Working closely with DSL to figure out on-campus space policies for the spring (let us know your thoughts and need so we can communicate them to DSL!)
Updates from President

- Do the COVID student org impact survey - we can’t advocate for changes we don’t know students need, these results will go directly to DSL leadership:
  https://engage.mit.edu/submitter/form/start/444662
Updates from Treasurer

- We have LEF and ARCADE funds - please apply if you think your event is even close to applicable!

http://asa.mit.edu/group-resources/funding-large-events
Updates on Space

- CAC/EHS cleanups of closed spaces ongoing while campus is closed (cleaning out trash, rotting food, etc.)
- Space allocation cycle (for lockers and office space) pushed back to next year (Fall 2021)
- Space oversight board starting SOON!
Updates on Groups

- Group applications: 24 applied
  - Through first round of responses, handling appeals and groups’ emails
Thank you for coming!

asa.mit.edu

asa-exec@mit.edu