

## Meeting Minutes 09.27.2011

### Group Registration (Rachel)

- Everyone needs to undergo except dorms and FSILGs
- Needed documents: **anti-hazing, non discrimination policy, membership information list of active members, membership numbers**
- Groups need to ask 5 people to confirm membership (need at least 5)
- Privacy concerns about membership lists then sit down with us to confirm student status of list
- May become part of yearly process or required every few years

### ASA Database

- Use to check for funding and scheduling when replace old system later this semester
- Currently living at [asa.mit.edu/db2.0](http://asa.mit.edu/db2.0) → email asa-database with feedback
- Input information directly into new database later this term

### Postering Rules

- Add guideline that can poster up to 22x17 on single board in any way starting this month
- First violation warning then fines

### Walker

- No decision yet with assessment team with student reps drafting report
- Alternative spaces being investigated and groups will be told of spaces before moving ahead
- No groups will need to move this year
- Renovations and modifications dependent on funding, suitable, and what can fit in building

### Midway Timing

- Concerned that groups began leaving within 30 minutes to 1 hour of end of midway
- Cut down to 2 hours than 2.5 hours and discuss cutting performances entirely
- Date of orientation midway may be moved → if too late then groups don't have time to run other events and fewer freshman from other commitments; labor day possibility

### SAO

- Financial Trainings 10/4 7-8pm, 10/12 and 10/20 for rest of term, information all online
- Kerri Mills has left for MIT-Lemelson although Catherine Hursh still there
- No decision from VPF on need for paper receipts still → need to understand RFP process fully
- New staff members: Alana Hamlett (SAO AD), La-Tarri (multicultural AD), Katrina Hill (grad asst), hope to fill Finance AD by Thanksgiving
- MIT LEAD series: workshops on student organizational planning with online signups; focus on team building, event planning, fundraising, personal leadership development
- Increase in police detail cost from \$32/hour to \$39/hour due to changes in increase in wages and union contracts → review what events need and do not need detail

### Space Allocation Policy

- Proposed amendment to operating guidelines passes by 2/3 votes in attending groups
- Section 2: change deadlines to be referential to each other and more generic for three week cycle, submission, release prioritization, appeals, hearings, assignments final over iap

- Category wording changes: from three to four categories → keep, change, lose to keep, same amount different location, may see overall decrease, expect space decrease
- Section 4: appeals process condensed to generalize process; voting procedure switches that if fewer than three votes then decision stands as is
- Section 7: add need for CAC and ASA permission to modify space and need for shared office agreement from groups in shared offices
- Any modifications in space currently can stay but want to make sure guidelines are clear → personalization makes moving offices more difficult
- JHawk: empower ASA to work within guidelines to operate within changes contingent upon having meeting to discuss changes and have power to change proposed changes to be made
- Can consider motion to pass for this allocation cycle only and pass permanent policy in spring
- Empower ASA to accept proposed amendments to operating guidelines conditional upon discussion forums and consensus of forum attendees
- Decision: **motion passes** with amendment retroactively fails

#### Space Allocation Process

- Due between Nov 1-15<sup>th</sup> with at least two weeks to submit application, present categories, appeal, and present assignments
- Late applications taken until appeals date

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#### Elections

1. Treasurer
  - a. Current acting member combo of board members
  - b. Will appoint other current board member to be acting until future voting
2. Undergraduate Member-at-Large
  - a. Paul Weaver: care about student groups a lot
3. Student Member-at-Large
  - a. D.W. Rowlands: involved grad student

- White ballot vote passes, no objections, elected onto board
- Close nominations

Meeting adjourned 6:22PM.