

ASA Meeting: 2/15/08

Attendance:

Paul

Keone

James

Gillian

Cristina

No Quorum.

IAP Activities/Meetings:

Locker Allocations + New Storage Update—[lockers are here](#)...two weeks early!

Service Group Meetings

Phases

Phase 1) Public service center acts as “parent” for guidance

Phase 2) what we want

Phase 3) e.g. ESP---very independent

Chaplain Meeting 1 –

First issue, lounge space = part lounge/part storage...

Storage kicked out

These students /groups looking to be recognized and get storage space

Need to have another meeting once it has been investigated further

Could work out in a similar manner to that of the club sports council

[Keone/Beracah Database Meeting 1](#) – has taken place, more to follow.

Time Lines:

ELECTIONS—need early elections so that we can have enough time to bring in teach new board....most of the board graduating/leaving!

Proposing to hold elections on Monday, March 3rd –6PM

wait for email from asa-pres to be sure.

Individual Projects

see James' wiki : http://scripts.mit.edu/~jrp4/wiki/index.php?title=ASA_To-Do

Alya and Shan can talk about ideas for rules and exceptions and such for [groups](#)

Based on review of all previous groups, flag ones that seem to be in violation

Is it flagged because rules are inadequate or because group doesn't fit?

Keone and James heading the [Database project](#)

try to design database two weeks from now (end of February)

then Beracah can start building onto it, and student groups can give their input

Town hall meeting?

Test it in April, Launch it in May

Brendan on top of [mailbox business](#)

getting system in place to move mail to SAO

James made application for mailboxes
Gillian handling [midway](#)
for financial reasons, groups will most likely have to pay for their own audio and video –cut us out of middle man position
dates : april 12th 1-3 PM
beginning of March, email out applications, due middle of march
email lianne scott for when they need the layout by
James wants to organize our data so that we can keep better records and utilize [records](#) and information already in there
Cristina and Sarah, what would be an ideal [online system](#) to view ASA notes and paperwork and files that keeps necessarily privacy
Want to launch this by april 1st! ...hopefully
Sophia will do the [first year summer mailing](#) stuff
Gillian email jen for help?
Paul and James creating a timeline for [new storage rooms](#)—moving in
need extra bodies, most likely
also need people for review rooms

CONGRATS ASA! GOOD PROGRESS! =)

[One Year Checks](#): because we are lifting the funding restrictions, we don't really need the one year checks anymore—but we do need a better way to check whether groups are still alive

Feelings on this?

Email about [3 hr. set-up time to for CAC rooms](#)?
what's the case here, Cristina look into this? (hahaha Cristina, P.I.)
what is it that takes that much time, any ways around this?

Club sports council groups not able to apply for money except for money for food etc. for their club competitions from their club [sport council funding board](#).
with new database, we might be able to give custom permissions
e.g. a “funding” box, with a link for different funding boards wrt the group's fit
or should funding boards just decide for themselves who they would fund?

Give input—think, you!—on database, student groups, resources they use, think of other features, flexibility, etc. that [you would like to see in the database](#)
James will email out his list as an example

[Open Floor](#):

Any way that the database could be the “person” to tell the group what to do, for example when they need to update officers, etc. ?
Frequently Asked Questions on ASA site would be good