

ASA Executive Board
Meeting Minutes
2003-10-30

Meeting called to order by President at 17:23

Present: Katie, Jason, Arthur, Rob, Kaliq, Andy, Tyler, Mike Folkert (for Matt)

Absent: Sharon

Excused: Jacob

1. Meeting Time

New Meeting Time: office hour: 6:00pm, meeting: 7:00pm

Still on Thursdays

2. Project Updates

a. Student Activities Office

Cleanup: Tuesday, November 4th, 12:30pm

KATIE sent email threatening groups to clean out their lockers, will send another with the form for them to reapply for locker space.

b. Website

ROB is working on it.

c. Students Rights and Responsibilities Student Advisory Board

TYLER has been attending meetings with Steve Tyrell.

d. Bulletin Boards

TYLER is going to update website to reflect bulletin board locations.

TYLER is going to warn Dormcon that their board will be revoked in January if they do not show better use of the space.

e. Office Space

ANDY is processing room requests (due November 7, 2003)

ANDY went to UA Senate to present Reading Room proposal; proposal has been tabled. ANDY will ask Asian cultural groups if they want a shared cultural space. KATIE and ANDY met with Larry Benedict, found out there is no space available on campus for student activities.

If groups have expenses associated with moving (e.g. new ethernet drop), we have up to \$5000 to cover the expense.

ANDY and KATIE will do office tours after application due date.

f. Poster Violations

Emails have been going out warning/fining groups

KATIE emailed Phil Walsh to discuss new public board in building 10 at old Bush Room entrance, waiting for response

KATIE will laminate ASA rules posters for public boards; KALIQ will hang them up.

JASON will give status report of pending fines to the Board.
JASON will send out bills for poster violations.

g. LEF/ARCADE

Assistant Funding Board Liaisons have been attending events, making advertisements for SAFO/funding boards workshop, drafted press release about funding opportunities for The Tech.
JASON will present draft to the Board.

3. Group Derecognition

a. MIT Handbell Ensemble will be transferred to the derecognition list; their handbells will be given for use primarily by the Guild of Bellringers. (6-0-2)

4. New Group Petitions

a. Nigerian Students Association

NSA has several problems with their Constitution; ARTHUR will contact them.

b. Talent Forum

SHARON drafted an email to send to Talent Forum.

JASON will add generic version of email to Case-tracker database.

c. Chinese Christian Fellowship

External affiliation is not a basis of uniqueness since that point implies being a non-MIT group.

KATIE will invite CCF to next meeting.

5. Current Groups

a. JASON will contact Republic of China Students Association and Korean Students Association Bible Study Group regarding unfair membership requirements in their Constitutions.

b. ARTHUR will draft email to send to departments that sponsor ASA groups informing them of the importance of signing hazing law forms.

c. Student Ambassadors were removed from database; since we do not recall having derecognized them, KATIE will grant re-recognition if we receive their updated paperwork.

6. FSILG Groups

KATIE will work with IFC to come up with agreement regarding ASA recognition of FSILGs, will report back to the Board.

7. Database
KATIE showed new database webforms to the Board.
8. GSC Funding Reallocation Proposal
Board needs to come up with proposal to reallocate SAD funds, would like to use money for guide for student activity presidents and treasurers (7-0-0)
9. Judicial Process
KATIE and JASON met with Steve Tyrell, got example Judicial Board Procedures.
List of cases Board is willing to judge over: posting violations, littering, damage/destruction of ASA-allocated property, unauthorized access to ASA-allocated spaces, compliance with ASA mandates/requests.
Board would like input regarding issues that will affect relationship between ASA and ASA-recognized group (e.g. group recognition, access to group resources).
If Board finds complaint to not be within its jurisdiction, case will be passed to a joint committee of the UA and GSC (3 members appointed by each the UA and GSC).
KATIE and JASON will meet with Steve Tyrell again 9:00am, Friday, October 31, 2003; asks anyone with input to send email to Katie by meeting time.
10. CPW Activities Fair
KATIE will meet with Matt McGann 3-4pm, October 31, 2003; ROB and TYLER may attend as well.
11. Case-tracker
Bug with counting messages after merging messages.
Board members need to resolve cases so that system is manageable.
12. Open Floor
 - a. Board agrees that W20-401d can be used as room for student group if door to hallway is constructed.
 - b. Financial Signatories
Tracy Purinton recommended that ASA prevent MIT alumni from being financial signatories.
Discussion about reducing financial signatory list to three or five members.

Board would like to develop written policy for financial signatories.

Meeting adjourned at 19:44

Minutes submitted by the Secretary at 19:45